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IN THE SUPERIOR COURT OF THE STATE OF ARIZONA  
IN AND FOR THE COUNTY OF YUMA


IN THE MATTER OF:	)	
	)	
SELECTION OF SPECIAL	)	Administrative Order
JUDICIAL OFFICERS	)	No. 97-21
_____		

Pursuant to the administrative orders issued by the Supreme Court of Arizona and this Court, and it appearing that the selection procedures for part time judges pro tempore have been met.

IT IS ORDERED that Nancy Davis is appointed Judge Pro Tempore effective July 1, 1997 through December 31, 1997.

IT IS FURTHER ORDERED that she shall serve at no additional compensation except as authorized by the council or board which may exercise authority over salaries.

Done in Open Court, June 30, 1997.

  
\_\_\_\_\_  
Judge Tom Cole  
Associate Presiding Judge

IN THE SUPREME COURT OF THE STATE OF ARIZONA

FILED

APR - 9 1993

NOEL J. DESSANT  
CLERK OF THE SUPREME COURT  
BY *[Signature]*

IN THE MATTER OF SELECTION  
OF SPECIAL JUDICIAL OFFICERS

)  
) ADMINISTRATIVE ORDER  
) NO. 93- 17  
)

In accordance with the administrative authority vested in the Supreme Court and the Chief Justice by Article VI, Section 3 of the Arizona Constitution,

IT IS ORDERED that the following standards shall govern the selection of all special judicial officers including judges pro tempore, commissioners, hearing officers and juvenile court referees appointed by the chief justice or by any judge or on the recommendation of any judge and that judges responsible for appointing or recommending appointment of special judicial officers shall establish written selection procedures consistent with this order and shall file these procedures with the Clerk of the Supreme Court by August 1, 1993. The procedures for city courts established pursuant to this order shall be consistent with existing provisions of city charters and ordinances.

Purpose and Qualifications

This order is intended to result in selection of special judicial officers, through an open process, who are highly competent and highly respected by their peers and clients and who bring a diversity of background and experience to the bench. Those who seek the aid of the courts are entitled to the same quality of justice from the judiciary whether the judicial

officer is a regularly elected or appointed judge or a person temporarily serving as a judge. Persons applying for judicial office shall be required to meet the minimum qualifications required by law and such special qualifications for the position as may be established by the chief judge, the presiding judge or the chief magistrate.

#### Public Announcement

The procedures adopted pursuant to this order shall provide for public announcement of an opening for any judicial position governed by this order. The announcement shall include, at a minimum, the qualifications for the position, an equal opportunity statement and the identity of the responsible chief judge, presiding judge or chief magistrate. The announcement shall be publicized in such a manner that all attorneys, including minority and women attorneys, and other qualified persons within the jurisdiction of the applicable court would be reasonably expected to become aware of the announcement.

#### Application

The procedures adopted pursuant to this order shall establish an open application process. Applicants for full-time special judicial office shall be required to complete a written application in which applicants can indicate all aspects of their background, qualifications and experience relevant to the judicial position. Applicants for part-time special judicial

office may be required to complete an application or, alternatively, they may be required to submit a letter of application. Applicants shall have the opportunity to submit letters of reference. Applicants shall be advised of the ethical restrictions on the practice of law contained in the Code of Judicial Conduct which relate to service as a special judicial officer.

### Selection

#### A. Full-time Special Judicial Officers

Each chief judge, presiding judge and chief magistrate shall establish a selection committee. In appointing that committee, the chief judge, presiding judge or chief magistrate shall be sensitive to representation reflecting the racial, ethnic, gender and political diversity of the community served by that judge's court. Selection committee members shall be required to disclose to each other and to the chief judge, to the presiding judge or to the chief magistrate any cause for bias in favor or against any applicant reviewed. Selection committee members shall be informed that their responsibilities include recruitment of qualified applicants, including qualified minority and women applicants, who may not otherwise apply.


The procedures adopted pursuant to this order shall establish a screening process which provides for the selection committee to review applications, interview selected applicants

ongoing education appropriate to the special judicial officer's duties and comparable to that received by other judges on the same court.

Evaluation

Each chief judge, presiding judge and chief magistrate shall provide for periodic evaluation of full-time special judicial officers governed by this order at least prior to the reappointment of each special judicial officer. Evaluation shall be based upon information from both professional and public participants in the legal process. Any complaints received concerning a part-time special judicial officer shall be considered prior to reappointment.

DATED AND ENTERED this 8th day of April,  
1993.

  
STANLEY G. FELDMAN, CHIEF JUSTICE